

**Indiana Standards Laboratory**

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**CUSTOMER INFORMATION**

Company: \_\_\_\_\_

Address: \_\_\_\_\_

Person of Contact: \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Select One: Customer Drop off/pick up or Ship

UPS/FedEx Account #: \_\_\_\_\_

Select One: Email Certificates or Hard Copy/Mailed Certificates

**CUSTOMER CERTIFICATE REQUIREMENTS**

As of January 2022- ISO/IEC 17025 accredited certificate's will be included in calibration costs.

This certificate will include In and Out of Tolerance, Before & After Readings, and Traceability.

**Test Uncertainty is available at an additional cost of \$25 per cert.**

- Does your company require test uncertainty on the calibration certificate? (select one) YES or NO
- How does your company specify the accuracy and range to be tested: (select one)

  - 1. Quality Control System has Acceptance Limits for each instrument YES or NO
  - 2. Quality Control System requires Manufacturer's Specifications YES or NO

**INVOICING INFORMATION**

Accounts Payable Contact: \_\_\_\_\_

Billing Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Email: \_\_\_\_\_

Invoices are sent after calibrations are completed. We accept POs, ACH, Credit Card, Check. If outside of the United States, Credit Card payment is required.

Your response will be noted in our database as your default requirements unless otherwise specified on your individual purchase orders. Please acknowledge receipt of this notification by signing and dating below and returning via email or fax, information located in the header.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date#